

Rigging Services



CARIBE ROYALE
O R L A N D O

PSAV® Presentation Services is proud to serve as the exclusive in-house rigging provider for the Caribe Royale Orlando. This Hotel is equipped with permanent rigging point systems in the ballrooms. As part of a comprehensive overhead safety and risk management program, the systems are annually verified and inspected. We are required to approve all rigging designs and will provide all rigging labor and chain hoists for your event. We look forward to providing you with outstanding service and equipment.

➤ Pre-Show Standards

- The Scheduled Rigging Services form must be submitted online along with a scaled rigging plot 21 days prior to load in. Events scheduled with less than 21 days notice will incur additional charges.
- A charge of \$250 per event will be assessed for a comprehensive safety review by our Rigging Supervisor. This review will verify point load calculations, staffing needs, equipment needs, and CAD support to provide feedback on the initial rigging plot. Additional CAD assistance is available if needed and can be provided for an additional charge.
- Rigging plots must contain all flown equipment in addition to a reflective ceiling plan with hang-points. The Rigging Supervisor will contact you to give you our CAD file as your design template.
- All drawings must be received via email in a .dwg or .dxf format. Hard copies will be accepted in a scale of no smaller than 1/8"-1'.

➤ Ballroom Standards

- All Ballrooms are equipped with permanent rigging points with various load ratings. Please refer to the facility CAD files for exact locations of the rigging points and ratings. There is NO RIGGING OTHER THAN TO THE PERMANENTLY INSTALLED RIGGING POINTS.
- No rigging is allowed from the air-wall tracks.
- All connections to the ceiling or supporting structure of the Hotel must be made by PSAV.
- Flown equipment may only be moved by a PSAV rigger. Adjustments to any flown equipment will only be done under the supervision of PSAV.
- Additional weight cannot be applied to flown equipment after PSAV riggers leave the room.
- Under no circumstances may a person be suspended, walk or climb upon any point or supporting structure attached to the ceiling.

➤ Rigging Equipment Guidelines

- PSAV is pleased to exclusively provide Prostar Chain hoists. These hoists were designed specifically for hotel & convention center use. PSAV shall be the sole provider of all chain hoists used at this location.
- A scissors lift is required for all rigging calls at the hotel. PSAV has lifts on site and available for rent. All lifts used in the Hotel must have white, non-marking tires and be in good repair. Operators must present documentation verifying that they are trained in scissor lift operations.
- Construction or outdoor lifts will not be allowed in the hotel.
- All equipment and materials flown must pass ANSI guidelines and be approved by PSAV.
- Any dynamic (moving) element requires an arrester device.
- A steel safety backup is required on each individual item suspended with a nylon sling.
- All nuts and bolts used overhead must be rated and all wire rope clips and overhead hardware (eyebolts etc.) must be forged, unless approved by PSAV.

➤ PSAV On-Site Practices

- Late schedule changes or changes to the previously approved and submitted CAD Plot will result in additional charges.
- PSAV will make all connections to the ceiling and assist your staff in attaching those connections to your truss and equipment. Please contact our offices for clarification of what services and equipment we offer to assist you in a safe and cost effective event.
- PSAV will not “dead hang” items over 100lbs or 10’ in length with a scissor lift. Chain hoists or crank towers must be used.
- Cable bridge truss is required when cable bundles exceed four (4) Soco or other similar multi-cable.



➤ Rigging Equipment & Labor

➤ EQUIPMENT RATES

| | |
|--------------------------------|--------------------------|
| Hoist/Rig Point/Hardware | \$135/per day |
| Charge Per Point | \$50/per day (3day week) |
| Rigging Safety Review/CAD Work | \$100/per event |
| Scissors Lift Weekly Rental | \$500/ (5days) |
| Scissors Lift | \$200/per day |

➤ LABOR RATES

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|------------------------------|-------------|
| Monday — Friday 7am–5pm | \$75/hr |
| Monday — Friday 5pm–midnight | \$112.50/hr |
| Monday — Friday midnight–7am | \$150/hr |
| Saturday and Sunday 7am–5pm | \$112.50/hr |
| Saturday and Sunday 5pm–7am | \$150/hr |
| All Holidays | \$150/hr |

- All rigging crews will consist of a minimum of two (2) riggers. The number of riggers and equipment required for your event will be determined by PSAV.
- Four (4) or eight (8) hour minimums will apply to all calls, per rigger. Time beyond eight (8) hours will be billed in full hour increments.
- Riggers must have a meal break every five (5) hours. If there is less than eight (8) hours between rigging calls, additional charges will apply.
- Scissor lift rental pricing is subject to availability and should be confirmed 14 days prior to your event. All prices subject to change without notice.
- A Service Charge will apply to all Rigging Services

Please contact on-site staff for any specific holiday requests.

➤ Rigging Instructions

Step #1

For up-to-date CAD backgrounds of our facilities, please e-mail your request to:

Philip Fleming
Regional Manager
407.579.4566
pfleming@psav.com

Michael Schaper
Rigging Coordinator
407.235.6950
mschaper@psav.com

Step #2

To schedule Rigging Services please visit:
<http://riggingadvance.psav.com>

By submitting your rigging request electronically it will go directly into our nation-wide rigging system thereby ensuring a prompt response and follow-up tracking.

Step #3

The PSAV Rigging Supervisor will review and forward your request to the PSAV on-site team. The on-site PSAV team will forward a rigging estimate for your review and signature along with verification of your proposed rigging plot.

PSAV[®]

Technology Meets Inspiration

www.psav.com

On-site office phone: 407.238.0008

Visit <http://partner.psav.com/CaribeRoyale> to learn more about PSAV at the Caribe Roayale Orlando